

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

THURSDAY, AUGUST 17, 2023

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. and opened with the Pledge of Allegiance.

Bid Opening re **Treated Rock Salt for Highway Ice Control** for Engineer's Office; Purchasing Coordinator Emily Galloway, opens same:

| COMPANY | AMOUNT | BID BOND |
|---------------------------------|----------------------|----------|
| Morton Salt | delivery \$61.07/ton | X |
| Chicago, Illinois 60606 | pick up \$58.00/ton | |
| Compass Minerals America | delivery \$57.41/ton | X |
| Overland Park, Kansas 66201 | pick up \$55.00/ton | |

ESTIMATE

On motion of Mr. Old and second of Mr. Shoffner, Board accepts bids received for the **Treated Rock Salt for Highway Ice Control** and refers to County Engineer for review and recommendation back to the Board; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **recesses** into **Investment Board Meeting**; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

Regional Director of Regional Outreach Kim Priestap from the Ohio Attorney General's Office.

Ms. Priestap introduced herself as the Regional Director of Outreach who represents 15 counties, with Erie County being her most eastern county. Ms. Priestap gave an overview of statistics regarding the opioid settlement, the latest in mandating additional law enforcement training, and State purchases that have been made to assist with ballistics testing and drug detection.

The Commissioners thanked Ms. Priestap for the update and Mr. Old made a motion to **take a short recess** with Mr. Shoffner seconding; Roll Call: All Aye

On motion of Mr. Old and second of Mr. Shoffner, Board **reconvenes**; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#23-255)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain Erie County equipment surplus and ordering same to be sold by **internet auction**; Roll Call: All Aye (#23-256)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#23-257)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments** for water tap fees for property owned by Lea Real Estate Holdings, LLC located at 9572 Milan Road, Huron, Ohio, Tax ID Number 52-00017.001; Roll Call: All Aye (#23-258)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **establishing an installment schedule of payments** for water tap fees for property owned by Leah. M. Trumpower located at 3001 Bayfield Drive, Huron, Ohio, Tax ID Number 41-00014.004; Roll Call: All Aye (#23-259)

On motion of Mr. Shoffner and second of MR. Shenigo, Board **approves a Qualified Energy Project Application submitted by Wheatsborough Solar, LLC** for the Wheatsborough Facility in Erie County and supporting exempting such property from taxation, requiring annual service payments and specifying the time and manner of such payments, provided certain conditions are met; Roll Call: All Aye (#23-260)

Travel Request Form.

Mr. Old, again, observed the Recorder has submitted a travel request to attend a conference, which includes sessions on the impact of Intel and first amendments audit. Mr. Old is confused as to why the Recorder would need to attend this seminar and asked County Administrator Hank Solowiej to find out how many continuing education hours the Recorder is required to have.

Assistant Prosecutor Gery Gross was in attendance and stated that a total of 24 continuing education hours are required per year. He did note, that, COVID changed some of the rules, allowing 21 of those hours to be online.

Mr. Old mentioned that he has no issue with officials going to conferences related to their elected position, but does not understand why the impact of Intel has anything to do with the Recorder's elected position.

Hank stated, that, based on today's discussion, he will speak with HR to begin reviewing the travel policy and research a per diem rate for meals so we can amend the policy.

Mr. Old also noted two travel forms for Job and Family Services employees', one requesting \$724.00 in total expenses for a conference on September 6 and 7 and the other requesting \$395.00. No agendas are attached to the travel form. Mr. Shenigo agreed with Mr. Old and stated that maybe travel should be limited to conferences for CEU credit only.

Job and Family Services Job Description.

Mr. Old asked if the Job and Family Services Job Description for an Assistant Director was for a new job being created. Hank noted that he has been given notice that the current Job and Family Service Director will be retiring at the end of the year and this position is a temporary position to start the training process for when the current Director retires.

Board approves Revised Auditor's Certificate for **Erie County Board of Developmental Disabilities** in an additional amount of \$30,000 re implementing the Help Me Grow: Ohio's Birth to Three System/ Part C Component for the Erie County Family and Children First Council.

Board approves Revised Auditor's Certificate for **US Bank Equipment Finance** in a **decreased** amount of \$1,800.00 re providing a lease for Xerox VersaLink C7030t2 copier for Public Defender.

Board approves Revised Auditor's Certificate for **Aramark Correctional Services, LLC** in an additional amount of \$175,000 re providing dietary, janitorial and laundry outsourcing services for The Meadows at Osborn Park.

Board approves Revised Auditor's Certificate for **Accurate Business Machines** in an additional amount of \$800.00 re providing support services on the dispatch machine at the Sheriff's Office.

Board executes **Certificate of Achievements** re **DOES** for **Keith Bovard**, for five years of service; and **Philip Jesberger** for 25 years of service with Erie County.

Board executes **Certificate of Achievement** re **ECDJFS** for **Katherine Herchler**, for 15 years of service with Erie County.

Board approves **authorization for cash disbursement form** for **Emergency Management Agency**.

Board authorizes expenses for **Tim Jonovich** and **Kim Johnson**, EMA, attending 2023 Emergency Management Association of Ohio Winter Conference in Lore City, Ohio, on 12/7 and 12/8/23 in an estimated amount of \$600.00.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Shallon Roth**, full-time STNA, resignation effective 8/31/23; **Latoya Aaron**, part-time LPN, resignation effective 8/20/23; **Karmen Truitt**, employee returning to work as full-time LPN effective 8/20/23; **Sean McWhorter**, full-time LPN, rate increase due to completion of six years of employment effective 8/14/23; and **Chloe Wilson**, termination, did not show for orientation effective 8/7/23.

Board approves Request for Recruitment for **Dog Warden** re **Deputy Dog Warden - temporary** (three months).

Board approves **Job Description** for ECDJFS re **Assistant County Job and Family Services Director**.

Received cover letter and copy of **Jail Meal and Turn Key Report** for July 2023 from Sheriff Sigsworth, per O.R.C. 311.20.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 11:30 a.m.; Roll Call: All Aye

Emp
Meeting30